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22 January 1964

MEMORANDUM FOR: Assistant to the DD/I (Admin)

SUBJECT: Request for Changes in Agency Regulations

25X1A REFERENCE: [ ] dated 27 December 1963, Transfer of the Foreign Documents Division

25X1A 1. In accordance with reference, certain changes, as listed below, are now required in Agency regulations. In view of the necessary revision and re-issuance of [ ] we should also like to bring it into line with the functional statements of other DD/I offices in this HR 1 series, by adding references to the relevant DCID's.

2. Recommended changes:

25X1A

a. [ ] Office of Operations

1. Delete Foreign Documents Division from organization chart, figure 14.
2. Delete the words "foreign language publications" from sub-para f(2)(a).
3. Add, at end of sub-para f(2)(b), (NSCID 2, Para 7; DCIDs 2/3 and 2/4).
4. Add, at end of sub-para f(2)(c), (DCID 4/3).
5. Add, at end of sub-para f(2)(d), (NSCID 2, Para 8)
6. Delete sub-para f(2)(e) and reletter remainder of regulation accordingly.

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b. [ ] (page 8) Transliteration of Foreign Languages

1. Substitute Assistant Director for Central Reference for Assistant Director for Operations, and Office of Central Reference for Office of Operations in Para b.

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c.  (page 1) Foreign Language Publications  
Services

1. Substitute Assistant Director for Central  
Reference for Assistant Director for  
Operations in Paras. 1.b.(2) and (4).

SIGNED: J. LAROCQUE, JR.

J. LAROCQUE, JR.  
Assistant Director for Operations

cc: Assistant Director for Central Reference

LDD:klr

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